



STARK

DEVELOPMENT CORPORATION
Stark County, North Dakota

REVITALIZATION GRANT PROGRAM

YOUR ECONOMIC DEVELOPMENT OFFICE FOR DICKINSON, STARK COUNTY AND THE SURROUNDING AREA

Stark Development Corporation (SDC) wants to encourage significant investment and redevelopment in the communities we serve and ultimately increase our tax base.

Matching funds may be awarded up to \$50,000 at the discretion of the review committee.

REVITALIZATION GRANT PROGRAM GOALS

- Bring nonconforming buildings and structures into compliance
- Redeveloping and preserving existing properties
- Encourage new commercial, retail and restaurant opportunities
- Renovate existing property to meet zoning
- Increase business viability
- Ultimately increase the tax base of Dickinson and Stark County

Applications will be reviewed and approved on a quarterly basis upon available funds.

In order to qualify for the Revitalization Grant, the proposed property must meet the program criteria as outlined below and must be located within Stark County. Projects will be scored by the review committee based on the applicant's ability to demonstrate their ability to meet the program goals. Award recommendations will be presented to the SDC Board of Directors for final approval. Applications and grant awards must be approved by the SDC board prior to improvements being made.

PROGRAM CRITERIA:

- Project must be consistent with the goals and vision of SDC and the community where the project is located.
- Project may not have benefited from a previous approved Revitalization Grant.
- Property must be zoned commercial.
- Property must be of a conforming use.
- Applicants must be a for-profit business.
- Proposed capital improvements must substantially improve the life expectancy of the property.
- Properties with a history of long-term vacancies may be given special consideration by waiving some of the above-mentioned requirements, at the discretion of the review committee.
- Property owner must make all necessary improvements to eliminate all deteriorated conditions that are visible on the exterior of the building, as directed by the review committee and the local authority within the jurisdiction the project is located.
- Verification of construction costs will be required before finalizing the grant and funds are disbursed.
- Vacant properties must be occupied or have a commercial lease executed before funds are disbursed.
- Projects must be completed within 12-months of signing the Business Incentive Agreement with SDC.
- Priority among applicants will be given to the members of SDC.

Applications will be reviewed and scored by a review committee, the review committee will make a recommendation to the SDC Board of Directors for final approval.

SCORING CRITERIA:

- Overall project description (Total of 5 points possible)
- Project goals and objectives (Total of 10 points possible)
- Project plan and how it relates to economic development in Stark County (Total of 20 points possible)
- Project sustainability (Total of 20 points possible)
- Project value and how it relates to now and future needs (Total of 30 points possible)
- Project Budget (Total of 10 points possible)
- Is the business a member of Stark Development Corporation (Total of 5 points possible)

WHERE BUSINESS GOES TO GROW

103 1st Ave. West, Suite 101, Dickinson, ND 58601 • starkdev.com • (701) 225-5997 • team@starkdev.com

Scoring Sheet for Revitalization Grant (100 points total)

Overall Project (Total of 5 Points Possible)

- 0 Project poorly constructed and there would be minimal commercial support
- 1-2 Project description lacks detail to gauge impact or the impact is deemed low
- 3-4 Project is well defined and has the potential to meet the criteria of the program
- 5 Very well presented, thought out and has a high degree of potential success

Project Goals and Objectives (Total of 10 Points Possible)

- 0-2 Project goals are unclear or inappropriate
- 3-5 Project goals are defined but create a weak case
- 6-9 Project goals are clear and well framed with objectives that conform to the program
- 10 Project goals are exceptionally well crafted and define success

Project Plan and Timeline (Total of 20 Points Possible)

- 0-4 Proposed plan is not feasible or not practical and will provide little economic benefit
- 5-9 Proposed plan needs improvement but has some potential for economic benefit
- 10-14 Proposed plan is well thought out and realistic with economic benefit clearly identified
- 15-20 Plan is concise and easily realized with certain economic benefits realized

Project Sustainability (Total of 20 Points Possible)

- 0-4 Sustainability is very much in question
- 5-9 Sustainability has potential but will require considerable additional resources
- 10-14 Sustainability is adequately presented and additional resources are likely available
- 15-20 Sustainability has been presented well and resources are secured

Project Value (Total of 30 Points Possible)

- 0-7 Project will only benefit the current proposed use of the property
- 8-15 Project has unique features but could be utilized for future uses of the property
- 16-23 Project has presented a good overall look at addressing current and future needs
- 24-30 Project has transformed a property with a clear vision for current and future needs

Project Budget (Total of 10 Points Possible)

- 0-2 Budget expectations are not realistic for completion
- 3-5 Project budget has significant gaps and needs additional definition
- 6-9 Project budget is realistic but needs refining
- 10 Project budget is well defined and attainable

Stark Development Membership (Total of 5 Points Possible)

- 0 Not a member of SDC
- 5 Member of SDC in good standing



FOR INTERNAL USE ONLY	
Date Approved/Denied	Date of Funding

7-2021

REVITALIZATION GRANT PROGRAM APPLICATION

Please complete and return to: Stark Development Corporation, 103 1ST Ave. West, Suite 101, Dickinson, ND 58601 or team@starkdev.com. For more information, call (701) 225-5997. Applications will be reviewed at Stark Development Corporation’s Board of Directors Meetings. Meetings are held quarterly on the third Tuesday of the month (January, April, July & October); applications must be submitted the by the first of the month. A representative must attend the meeting, or the application will be tabled.

DOCUMENTS REQUIRED WITH APPLICATION

<input type="checkbox"/> Photos of the property to be improved <input type="checkbox"/> Building plans or renderings <input type="checkbox"/> Letter of support from the municipality within jurisdiction of the project. The municipality shall indicate in the letter the project is compliant with local, state, and federal laws.	<input type="checkbox"/> Project budget <input type="checkbox"/> Bids and cost estimates
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BUSINESS INFORMATION

Business Name		Contact Person	
Phone Number		Email Address	
Business Mailing Address	City	State	ZIP Code
Project Address	City	State	Zip Code
Owner of Building	Current Zoning of Building		
Is your business currently a member of Stark Development Corporation? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is the Small Business Development Center involved? <input type="checkbox"/> Yes <input type="checkbox"/> No		

FINANCIAL AND PROJECT INFORMATION

Total Project Cost	
Amount of Stark Development Corporation Funds Requested	
Estimated Start Date	Estimated Completion Date
Current Use of Property	
Future Use of Property	
Description of Project (Please describe the scope of the proposed project. Include a summary of the building’s current condition, areas to be improved and how improvements will be made.)	
How will this project benefit the community? (if applicable)	

Be advised as per North Dakota open records law that applications may be released to the public if requested except for portions subject to N.D.C.C. § 44-04-18.4 pertaining to confidentiality of trade secret, proprietary, commercial, and financial information.

The undersigned says applicant agrees to comply with the guidelines and standards of the Community Development Program and understands that this is a voluntary program, under which Stark Development Corporation has the right to approve or deny any project or proposal or portions thereof. Stark Development Corporation reserves the right to use the results of the report in published reports and/or articles as an example of a Stark Development Corporation funded project.

OWNER OF BUILDING/APPLICANT SIGNATURE

Owner of Building/Applicant Signature	Owner of Building/Applicant Printed Name	Date
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